

BATH COUNTY SCHOOL BOARD

AGENDA ITEM: INFORMATION { } ACTION { X } CLOSED MEETING { }

SUBJECT: SUPERINTENDENT’S REPORT - ACTION
Consideration of Overnight Field Trip(s)

BACKGROUND: State BETA Club Convention
March 21-23, 2014
Richmond, Virginia

FCCLA State Leadership Conference
April 3-6, 2014
Virginia Beach, Virginia

FBLA State Conference
April 4-6, 2014
Reston, Virginia

BCHS Band Camp @ Camp Accovac
July 20-24, 2014
Millboro, Virginia

RECOMMENDATION: Recommend approval of these field trips.
No eligible student will be denied participation due to inability to pay.

BATH COUNTY PUBLIC SCHOOLS
OFFICE OF THE SUPERINTENDENT
WARM SPRINGS, VA 24484



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Bus Driver Assigned by:
 School Transportation Supervisor
Vehicle(s) Assigned _____

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 3/21/2023 SCHOOL: BCHS GRADE(s): 10-12

DESTINATION: Richmond, VA

OBJECTIVE FOR TRIP: State Beta Club Convention

NO. OF PUPILS: 16 PAID BY CHILD: \$ 60.00 meals PAID BY SCHOOL: \$ 1795.18

NAMES OF ALL CHAPERONING STAFF MEMBERS: _____
Karen Bowyer Kirby Smith Danny Sifford

NAMES OF OTHER CHAPERONES/PARENTS: _____

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: _____
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: _____

DEPARTURE DATE: 3/21/2014 DEPARTURE TIME: 7:30 AM
mm/dd/yyyy

RETURN DATE: 3/23/2014 RETURN TIME: 1:30 PM
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

Karen Bowyer 2-27-14 [Signature] 2/27/14
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved

School Board Checklist for Overnight Field Trips

Virginia Beta Club Convention

- Date of Trip: March 21 - 23, 2014
- Where: Beta Club Convention, Richmond, VA (Doubletree Inn Koger Center)
- Time of Event: March 21, 11:30 AM – March 22, 11:00 PM
- How Students will be Transported: Bus
- Cost per Student – (Who will Pay):
 - Registration - \$20.00 (pd by Beta Club)
 - Rooms - \$1475.18 pd. by Beta Club. Seven rooms have been reserved at Doubletree Inn. Rates are \$93 per room+13% tax, per night.
 - Food – (pd by students) 6 meals@\$10=\$60.
- List of Student Names Attending Trip: 16 students. List is attached.
- Names of Chaperones- (remember men and women adults 1 to 10):
 - Karen Bowyer
 - Kirby Smith
 - Danny Sifford
- Itinerary- (What will happen when): See attached tentative convention schedule. Saturday afternoon is free time. Tentative plans are to shop at Chesterfield mall or play laser tag.
- How will sleeping arrangements be made (list of students in each room): List attached.
- Absence/Leave Request , BSBO #35
- Application for Approval of Field Trip and Transportation, BSBO #10

(Revised 2/27/14)

Virginia Senior Beta Club Convention
Doubletree by Hilton Hotel
1021 Koger Center Blvd, Richmond, VA
Phone: 804-379-3800

Sponsors: Karen Bowyer (540-290-0833) and Kirby Smith (540-421-9550)
Chaperone: Danny Sifford

Tentative Schedule

Friday March 21 2014

7:30 AM	Leave BCHS
7:55AM	Leave Windy Cove Church
Fast food lunch	Before arrival at Doubletree Hotel
12:30 PM	Check in at Doubletree Hotel
1:00—5:30	Talent and Academic competitions, Quiz Bowl written test, turn in arts & crafts. Doubletree Hotel
Dinner	TBA
8:00	First General Session. Doubletree Hotel
10:30-11:30	Mixer. Doubletree Hotel
12:00 Midnight	Curfew. Doubletree Hotel

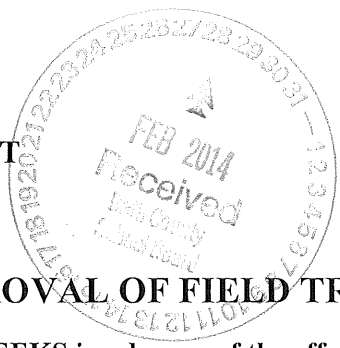
Saturday March 22 2014

Breakfast	TBA
10:00 AM	Second General Session. Doubletree Hotel
11:00	Quiz Bowl finals and On-site Art competitions. Doubletree Hotel
Lunch	TBA
	Afternoon Activity—bring spending money
Dinner	Chesterfield Towne Center
7:30 PM	Third General Session. Doubletree Hotel
9:30-11:00 PM	Beta Club Semi-Formal Dance. Doubletree Hotel
12:00 Midnight	Curfew

Sunday March 23 2014

9:00 AM	Checkout
	Breakfast after we leave
1:00 PM	Return to Windy Cove Church
1:30 PM	Return to BCHS

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APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 4/3/2014 SCHOOL: BCHS GRADE(s): 10-12

DESTINATION: FCCLA State Leadership Conference in VA Beach, VA

OBJECTIVE FOR TRIP: Students will attend competition events and FCCLA Workshops during the conference. They will network with members and professionals in FACS.

NO. OF PUPILS: 6 PAID BY CHILD: \$ 160.00 PAID BY SCHOOL: \$ 2071.72

NAMES OF ALL CHAPERONING STAFF MEMBERS: Adaline Hodge
(registration, dues, meals)

NAMES OF OTHER CHAPERONES/PARENTS: Ronnie Hodge

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: _____
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 2

COMMENTS: Large cars for all our exhibits please

DEPARTURE DATE: 4/3/2014 DEPARTURE TIME: 9:30 am
mm/dd/yyyy

RETURN DATE: 4/6/2014 RETURN TIME: 6:00 pm approx
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

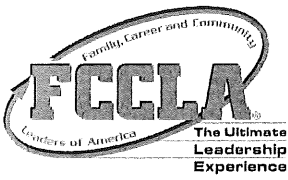
Adaline Hodge 2/19/14 Slake 2/27/14
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT / DESIGNEE

The above application is sent for your consideration.

COMMENTS: _____

Superintendent's Signature Date Approved Disapproved



FCCLA State Leadership Conference Information

April 3-6, 2014 Virginia Beach Convention Center

Information Sheet:

Conference Hotel: Springhill Suites 901 Atlantic Ave, Oceanfront, VA Beach, VA
Hotel Costs: \$148.06 per room per night \$592.24 x (3 nights) = Total Cost of Hotel: \$1776.72 **PAID by the club**

Room 1: Adaline & Ronnie Hodge

Room 2: Cassie Hoover, Victoria Moran, Gwen Miller

Room 3: Kiwi Plecker, Amber Sensabaugh

Room 4: Tanner Bradley - I have a request out to get him a roommate from neighboring county to share this expense. Tanner is agreeable with this request.

Students will be holding a dinner fundraiser to pay for all hotel expenses. A date has not been confirmed for the dinner.

Conference FEES Paid by student:

Registration: \$ 87.00

FCCLA Dues if not pd. Already \$15.00

STAR EVENT FEE \$20.00 **Paid by the FCCLA CLUB**

Student needs money for the following meals: All breakfasts are paid by the hotel hot breakfast bar.

Lunch on Thursday, Friday, Saturday and Sunday (fast food) @ \$7.00

\$28.00

Dinners on Thursday, Friday, @\$15.00

\$30.00

\$58.00

Saturday night dinner **club funds will pay for dinner \$25 each**TBA by students' choice

The FCCLA club will also purchase snacks and drinks, bottled water for in the hotel room at local store upon arrival at hotel. Approximately \$100.00 paid club

FCCLA pays for the ingredients and specialty equipment needed for the exhibitors and live culinary team practice, dinner gratuities, Saturday afternoon group activities like Putt Putt or family bike rental for the boardwalk, or a movie night.

Students Attending:

Victoria Moran, Tanner Bradley, Cassie Hoover - Culinary Cook Off Team

Kiwi Plecker- Exhibiting in Decorated Cake

Amber Sensabaugh- Breads

Gwen Miller- Pastries

Chaperones and Drivers: Adaline & Ronnie Hodge, Jamie Plecker (Kiwi's sister) teaches in that area and will judge a STAR Event on Friday and be with us Friday and Saturday, possibly Thursday.

Leaving: April 3, Thursday at 9:30 AM

Returning: Sunday, April 6 around 6PM

TENTATIVE AGENDA 2014

VIRGINIA FCCLA STATE LEADERSHIP & RECOGNITION CONFERENCE
Times may change – see final printed conference program available at registration to confirm times.

DATE/TIME	ACTIVITY
THURSDAY, APRIL 3	
8:00 pm – 10:30 pm	Conference Packet Pick-up & Registration
8:00 pm – 9:30 pm	STAR Events Packet Pick-up
9:00 pm – 10:00 pm	STAR Events Lead & Room Consultants Meeting
FRIDAY, APRIL 4	
7:15 am – 8:00 am	STAR Events Packet Pick-up
7:15 am – 6:00 pm	Conference Packet Pick-up & Registration
7:45 am – 8:45 am	Evaluators' Check-in & Orientation
7:45 am – 8:15 am	STAR Attendants Orientation
7:30 am – 8:30 am	Set-up for state exhibit STAR Events
8:00 am – 9:00 am	Set-up for state exhibit STAR Events
9:15 am – 5:30 pm	STAR EVENTS
10:00 am – 6:00 pm	Sales Booth
12 noon – 5:00 pm	FCCLA Expo Exhibits
2:00 pm – 3:00 pm	Officer Candidates Complete Knowledge Form
3:15 pm – 4:15 pm	Officer Candidates Orientation
3:30 pm – 4:15 pm	Hosts Meeting
8:00 pm – 9:30 pm	OPENING GENERAL SESSION
9:45 pm – 10:45 pm	KEYNOTE SESSION
SATURDAY, APRIL 5	
8:00 am – 10:00 am	Day-Tripper Registration
8:30 am – 9:45 am	BUSINESS SESSION
10:00 am – 11:00 am	KEYNOTE SESSION
11:15 am – 12:15 pm	ACTION SESSIONS
11:00 am – 3:00 pm	Officers-elect Interviews & Training Session
12:30 pm – 5:00 pm	Lunch & Local Touring on Your Own
6:30 pm – 9:15 pm	BANQUET
9:15 pm – 11:30 pm	Gala (dance, refreshments & fun)
SUNDAY, APRIL 6	
8:00	Pack the Car, Breakfast, depart hotel at 8:45AM
9:00 am – 11:00 am	CLOSING RECOGNITION SESSION, including all STAR Events medals and trophies
11:15 am – 12:15 pm qualify)	National Leadership Conference Information Session (If we
11:15	Leave for BCHS
1:00	Lunch around Williamsburg
12:45 pm – 3:00 pm	Executive Council Luncheon Meeting (outgoing & incoming councils)
3:00 pm – 5:00 pm	2014-15 State Executive Council Meeting

Travel Expenses

Trip	FCCLA State Leadership Conference	Department	Family & Consumer Sciences-Culinary Arts
Adviser	Adaline Hodge Bath County High School	Date	April 3-6, 2014
Location	Virginia Beach, VA Virginia Beach Convention Ctr.		

Expenses	Paid by FCCLA	Details	Amount
Lodging	FCCLA PAID	Springhill Suites 901 Atlantic Ave.	1776.72
4 rooms for 3 nights		\$444.18 per room for 3 nights	
		Special FCCLA Conference Rate	
		Each night is \$592.24 for 4 rooms	
Meals	FCCLA PAID	Saturday Night Dinner @ \$25 per person x 8 people	200.00
	Student	Thursday – Sunday lunches and dinners approx.	58.00
		All hot breakfasts served at the hotel	
	FCCLA PAID	Adviser & Chaperone Meals	116.00
Conference fees	Student	Early Registration @ \$87.00 each x 6 6 students/adviser	522.00
	FCCLA PAID	Adviser Registration Fee to conference	87.00
	FCCLA PAID	STAR EVENT Fee @\$20.00 each student (6)	120.00
Other	FCCLA PAID	Snacks and Water and Drinks for room approx.	100.00
	FCCLA PAID	Specialty equipment, ingredients for exhibits approx.	275.00
	FCCLA PAID	Restaurant Tips 3 nights, Parking fees if any approximately	100.00
	FCCLA PAID	Group Activity Putt Putt , or family bike rental, or movie on Saturday afternoon/night	100.00
	Student	FCCLA Dues if not already paid earlier	15.00
Totals:		Approximate FCCLA Paid Expenses	2874.72
		Student Registration and Dues	102.00
		Approximate Student Trip Meals	58.00

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APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: April 4-6, 2014^L SCHOOL: BCHS GRADE(s): 9-12^L

DESTINATION: Reston, Virginia

OBJECTIVE FOR TRIP: State FBLA Conference

FBLA will cover more of the cost depending on the number of students and the nights attended.

NO. OF PUPILS: 25^L PAID BY CHILD: \$ \$90/\$180 PAID BY SCHOOL: \$ 836/941
This may change 1 night/2 night 1 night/2 night

NAMES OF ALL CHAPERONING STAFF MEMBERS: Jane K. McMullen
Terry Bradley Mike McMullen

NAMES OF OTHER CHAPERONES/PARENTS: N/A

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: 1
 Handicapped Bus(es) Needed
 Car # of Cars Needed: 1

COMMENTS: Trip/number of students pending regional outcome on 3/7/14

DEPARTURE DATE: 4/4/2014 DEPARTURE TIME: 8:00 a.m.
mm/dd/yyyy

RETURN DATE: 3/5/14 or 3/6/14 RETURN TIME: 9 p.m. or 12 p.m.
mm/dd/yyyy 1 night/2 night

I will secure written permission from each parent before taking children on the trip.
[Signature] 3/28/14 [Signature] 3/28/14
Teacher's Signature Date Principal's Signature Date

TO: DIVISION SUPERINTENDENT /DESIGNEE
The above application is sent for your consideration.
COMMENTS: _____

Superintendent's Signature Date Approved Disapproved

TENTATIVE SCHEDULE
PLEASE CHECK CONFERENCE PROGRAM FOR FINAL SCHEDULE AS SOON AS YOU REGISTER!

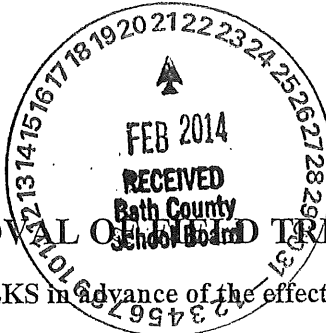
FBLA State Leadership Conference
 April 4-5, 2014
 (All activities will be at the Hyatt Regency Reston)
 Schedule subject to change

Friday, April 4	
1:00 p.m. – 7:30 p.m.	Registration
1:00 p.m.	Officer Candidate Briefing Session, Regency Ballroom A (current officers/advisers, officer candidates/advisers, and newly elected regional presidents/advisers) Campaign Booth Set Up 1:15 – 2:00
1:30 p.m.	American Enterprise Business Ethics Business Plan Business Presentation Client Service Community Service Desktop Publishing Digital Video Emerging Business Issues Howard Walker Campbell Shell VBEA Scholarships Impromptu Speaking Job Interview Partnership with Business Web Site Design
2:00 p.m.	State Officers' Rehearsal
2:00 p.m. – 6:00 p.m.	Campaign Booths Open
3:00 p.m. – 4:00 p.m.	Workshops
4:15 p.m. – 5:15 p.m.	Workshops
5:00 p.m.	Executive Board Meeting
6:15 p.m.	Executive Board Dinner
8:00 p.m.	Opening Session
10:00 p.m.	Local Chapter Advisers' Meeting/Reception
Saturday, April 5	
7:00 a.m. – 8:30 a.m.	Food Court
8:00 a.m. – 9:00 a.m.	Second General Session
9:00 a.m.	Event Coordinators' and Judges' Meeting

9:45 a.m.	<p>First Testing Session</p> <ul style="list-style-type: none"> Accounting I and II Business Calculations Business Communication Business Law Business Math Business Procedures Computer Applications
10:00 a.m.	<p>Leadership Sessions</p> <ul style="list-style-type: none"> Banking & Financial Systems Business Financial Plan Digital Design and Promotion Entrepreneurship Future Business Leader Marketing Mobile Application Development Parliamentary Procedure Public Speaking I Scholarships (Crumley, Peele)
11:00 a.m.	Leadership Sessions
11:15 a.m.	<p>Second Testing Session</p> <ul style="list-style-type: none"> Computer Problem Solving Cyber Security Database Design & Application Economics FBLA Principles and Procedures Healthcare Administration Help Desk Insurance and Risk Management Introduction to Business
11:30 a.m. – 1:00 p.m.	Voting
12:45 p.m.	<p>Third Testing Session</p> <ul style="list-style-type: none"> Introduction to Business Communication Introduction to Information Technology Introduction to Parliamentary Procedure Networking Concepts Personal Finance Spreadsheet Applications Technology Concepts Word Processing Electronic Career Portfolio Global Business Management Decision Making Management Information Systems Network Design Public Service Announcement Public Speaking II Scholarship (Foundation's Sarah Lowe Thompson)

1:45 p.m.	State Officers' Rehearsal
6:15 p.m.	Dinner for Incoming and Outgoing State Officers and Regional Directors
8:30 p.m.	Awards Program
Immediately following awards program	National Leadership Conference Meeting
10:30 p.m. – 11:45 p.m.	Social
12:00 midnight	Curfew

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WARM SPRINGS, VA 24484



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Bus Driver Assigned by:	<input type="checkbox"/> School <input type="checkbox"/> Transportation Supervisor
Vehicle(s) Assigned:	_____

APPLICATION FOR APPROVAL OF FIELD TRIP and TRANSPORTATION

This form must be submitted TWO (2) WEEKS in advance of the effective date of the trip to the Superintendent.

TRIP DATE: 7/20/2014 SCHOOL: BCHS GRADE(s): Band

DESTINATION: Camp Accovac

OBJECTIVE FOR TRIP: Learn and perform drill and music for marching band show

NO. OF PUPILS: 85? PAID BY CHILD: \$ \$120 PAID BY SCHOOL: \$ \$0

NAMES OF ALL CHAPERONING STAFF MEMBERS: Melinda Hooker

NAMES OF OTHER CHAPERONES/PARENTS: 20-40 Parents TBA

TYPE OF TRANSPORTATION NEEDED: Bus # of Buses Needed: _____
 Handicapped Bus(es) Needed
 Car # of Cars Needed: _____

COMMENTS: _____

DEPARTURE DATE: 7/20/2014 DEPARTURE TIME: 2pm
mm/dd/yyyy

RETURN DATE: 7/24/2014 RETURN TIME: 4pm
mm/dd/yyyy

I will secure written permission from each parent before taking children on the trip.

U. Hode
Teacher's Signature

2/18/14
Date

[Signature]
Principal's Signature

2/20/14
Date

TO: DIVISION SUPERINTENDENT /DESIGNEE			
The above application is sent for your consideration.			
COMMENTS: _____			
_____	_____	_____	_____
Superintendent's Signature	Date	Approved	Disapproved

Bath County High School
464 Charger Lane
Hot Springs, VA 24445
540-839-2847 fax- 540-839-3290

BCHS BAND

To: Bath County School Board
From: Melinda Hooker
Date: 2/18/14
Re: BAND CAMP 2014

The BCHS Band is requesting the approval of the school board to have band camp 2014 at Camp Accovac in Millboro, VA from Sunday, July 20- Thursday, July 24, 2014. We have been holding band camp at Camp Accovac each summer for more than 10 years. The band parents run the kitchen and provide day and night supervision. There is also a small professional staff on board to provide instruction (Color Guard instructor, Percussion Instructor etc.). All staff (parents and instructional staff) will complete volunteer forms. No students will be allowed to drive to camp. All students must be transported by a parent or car pool with another parent. No student cars will be allowed on the premises. Last year, our band camp ran very smoothly and the parents and staff members provided wonderful supervision, meals and an overall great camp experience.

Why is this important to the band at BCHS:

The first year of this camp saw tremendous technical and emotional growth in our students. We found that they were more focused, energized and devoted to the band and each other. Goals are set at the beginning of the week and then each day. They work long, hard days, but the reward is collaboration, unity and success. They are essentially immersed in the music, drill and bond of the band for 5 days. Because we have such a small school, many of our students participate in athletics. We have to share students or no teams would see success. We put almost an entire show together that week. We would never be able to accomplish that with daytime rehearsals only. The following week, fall sports begin. The high school would have a very hard time accommodating the band, as practice space is always at a premium anyway. Lastly, we invite you to come out one day or night to band camp and see "the magic" that happens. Talk to a former band parent or student and see the impact that band camp has made on their lives. I know it seems hard to believe, but it is truly life changing for some students. There is a reason why students are flocking to the band. It is not just because we travel in the spring, it is because there is a bond built between the students from the very beginning. They find out that they are important, needed and essential and many students want to be a part of that type of family.

Included with this approval request will be a general schedule, parent responsibilities and a Camp Map.

These are copies of last year's set up of course as we will not begin next year's set up until we receive approval. I have given out proposed dates to parents, however, for planning purposes only. Many parents make summer plans a year in advance.

Camp Positions:

- Kitchen Duty – Breakfast/lunch/dinner
 - Responsible for prepping food for the days meal, will help set up, clean up dining hall. Replenish snack table, wipe down tables, wash/sweep floors as necessary, wash dishes, make meal time drinks.

- Lunch/ Free time supervisors – 12-2pm
 - Supervises camp area during lunch and free time. Corrects inappropriate behavior, makes sure students are not skipping meals, check cabins for students, check bathrooms for students misbehaving and cleanliness., informs life guard of students coming to pool.

- Life Guard – Free time
 - Opens pool, supervises pool including misappropriate behavior, swim suits, and horseplay. Communicates to free time supervisor of students leaving pool area, checks pool house for students and cleanliness before leaving pool area, locks gate.

- Camp Nurse – time varies
 - Checks in ALL medication, labels and puts in bag with students name. Keeps all medical forms, administers medication at appropriate times. Evaluates all injuries, moderates and tends to sick students.

- Bag Checkers – arrival/departure days
 - Checks all campers luggage including opening unmarked containers such as shampoo, conditioner, lotion, mouth wash. Opens all containers. Confiscates inappropriate items such as medication, tobacco products, alcohol, duct tape, etc. these items shall be bagged and labeled with students name and cabin number. These items will be turned in to Mrs. Hooker for compliance.